



FORM No. 010
NCA SATELLITE LANDING RIGHTS APPLICATION
FORM

Note: Please fill the form in upper case and clearly spell out contact details and be sure to include all information necessary to ease the processing of your application!

1. Applicant Detail (All fields are mandatory)	
Applicant Name:	
Address:	
Email:	Website:
Tel:	Fax:
Registration No:	TIN:
Nature of Application: (Tick as applicable)	
New application <input type="checkbox"/> Modification of existing licence <input type="checkbox"/> Renewal <input type="checkbox"/>	
Name of Representative:	
Email:	Email:
Telephone:	Mobile:
Title:	Department:
Date of submission:	
Declaration: I/we declare that information provided below is accurate. I/we do understand that license that is issued based on incorrect information can have legal consequences including financial penalties and/or license revocation.	
Name:.....	Signature:
Date:.....	Official stamp



2. Satellite Information

Site ID:
Satellite name:
Footprint/Beam:
Frequency Band:
Nominal elevation:
Minimum elevation:
Sat. Longitude (Format +0D MM SS.ss):
Azimuth: Start - End:
Orbit of satellite:
Downlink Frequency:
Uplink Frequency:
Polarisation:

FOR OFFICIAL USE ONLY (FREQUENCY ASSIGNMENT SECTION)

Final decision on license assignment:.....

Authorizing officer/Title:.....

Signature:.....Date:.....



ANNEXURE: Satellite Landing Rights Terms and Conditions

1. Process of submitting an application

Submission of an application may be done by email or in person the NCA office. In any of the two cases ensure the receiving officer checks the documents and advises you on any shortcoming. Once the receiving officer has confirmed that all documentations are in order, you will be requested to pay the application processing fees. Please retain your original payment receipt.

2. Consideration and approval of application by the Authority

The Authority considers applications on a **first-come-first-served** basis. An application, which meets all the licensing requirements, will be processed within a period of **2 to 4 weeks** from the date when all the requirements have been met. Although your application will undergo many internal processes, you will be informed in writing and advised on the way forward in the event that the application is not successful at any stage.

3. License offer

If the application is approved, you will be contacted via phone/email and informed on the next steps. The license offer will be made through an invoice for payment of the license fees. The invoice is valid for a period of two **(02) months** from the date of issue and states the fees to be paid before a licensee is issued.

4. Operational period

Once you have paid the offer fees, you will be issued with a satellite landing rights authorization. To provide any services in South Sudan related to this authorization, you will be required to enter into agreement with an Application Service Provider (ASP) licensee in South Sudan and file the agreement with the Authority or register an authorized dealer and distributor.

5. Terms and conditions of the licensee

The licensee terms and conditions include (but are not limited) to the following:

- Scope of the licensee
- Obligations to consumers
- Obligations to other licensees
- Obligations to the authority
- Obligations to the state

For further information contact us on +211-925-258-885, email: info@nca.gov.ss or visit our website: www.nca.gov.ss