



Procedures

1. Indicate the short codes you are planning to obtain so that we check on our data base if already been taken by someone else.
2. Fill up the application form
3. Sumit the application from along with the application letter and certificate of incorporation.

Required Documents

- Application letter for the Short Code.
- Application processing fee of 5000 ssp.
- A copy of instrument of incorporation in the republic of South Sudan
- Completed application form

1. DETAILS OF APPLICANT

- 1.1. Names.....
- 1.2. Nationality.....ID/passportNo.....
- 1.3. Postal Address.....
- 1.4. Postal Code.....
- 1.5. City/Town.....

2. LICENSEE DETAILS

- 2.1. Name of licensee.....
- 2.2 License No.....
- 2.3. Physical address.....
- 2.4. Telephone & Email Contacts.....
- 2.5. Names of Contact person.....
- 2.6. Mobile.....
- 2.7. E-mail.....

2.8. License under which application is made and Licence Number.....

2.9. Geographical Scope of the License (e.g. National, regional, South Sudan etc).....

3. SERVICE AND MARKET DETAILS

3.1. Purpose of the Short Code applied.....

3.2. Type of services to be offered on the Short Code.....

3.3. Program Type (i.e. Subscription, mobile marketing, interactive media, voting, Information service, alerts, general use and others.....

3.4. On which network(s) shall the service/application be accessible or available? If the network(s) over which the service/application is to be accessed is/are not provided or owned directly by the applicant, explanation of the functional relationship to the actual network provider(s) should be provided.....

3.5. Target customers (e.g. all mobile, specific operators etc).....

3.6. Duration of usage of the Short Code.....

3.7. Expected activation date of the Short Code.....

3.8. List ALL your existing Short Code Assignments
.....
.....

4. DECLARATION

I hereby certify the information I have provided in this application is true and correct to the best of Knowledge. I also understand that it is an offence under the penal code to give false information in support of any application.

Name.....

Signature.....

Date.....

Completed application forms should be returned to: -

Director of legal affairs, National Communication Authority

Juba- South Sudan, Telkom House.,

FOR OFFICIAL USE ONLY

The applicant MEETS/ DOES NOT MEET the NCA's requirements and is hereby RECOMMENDED/NOT RECOMMENDED to be issued with the following Short Codes (s):

.....
.....

The reasons for not recommending the applicant for the numbering resource (s) are as follows:-

.....
.....

Name..... Designation.....

Signature Application Form No..... Date.....

Official stamp